

**OFFICE OF COMMUNITY SERVICES  
BUILDING AND ZONING DEPARTMENT**

ROOM 304, MUNICIPAL CENTER WEST  
SPRINGFIELD, ILLINOIS 62701-1625  
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NOVEMBER 1999

**KEY REQUIREMENTS FOR MOBILE FOOD SERVICE UNITS  
EXCLUDING CART TYPE UNITS**

FOR ALL MOBILE FOOD SERVICE UNITS, THE FOLLOWING ITEMS ARE REQUIRED IN ORDER TO MEET THE REGULATIONS OF THE CITY OF SPRINGFIELD, WHICH ARE BASED, IN PART, UPON ILLINOIS DEPARTMENT OF PUBLIC HEALTH REQUIREMENTS:

1. A BUILDING PERMIT IS REQUIRED. THE BUILDING PERMIT APPLICANT MUST FURNISH INFORMATION ON THE TIE-DOWN SYSTEM TO BE USED TO RESIST WIND LOADS. THE TIE-DOWN SYSTEM MUST BE DESIGNED BY A STRUCTURAL ENGINEER OR ARCHITECT LICENSED IN ILLINOIS. ALTERNATIVELY, A FOUNDATION MAY BE USED FOR ANCHORAGE, BUT THE FOUNDATION AND MOBILE FOOD UNIT ANCHORS MUST BE DESIGNED BY A STRUCTURAL ENGINEER OR ARCHITECT LICENSED IN ILLINOIS.
2. MEANS OF EGRESS AND ALL OTHER LIFE-SAFETY RELATED ITEMS MUST BE IN CONFORMANCE WITH BOCA CODE SECTION 420.2 AS WOULD BE REQUIRED WITH A PERMANENT STRUCTURE.
3. ALL ELECTRICAL WORK MUST CONFORM TO NEC, ARTICLE 550.
4. A 3-COMPARTMENT SINK WITH HOT AND COLD RUNNING WATER IS REQUIRED.
5. A SEPARATE HAND-WASH SINK WITH HOT AND COLD RUNNING WATER IS REQUIRED.
6. PROVIDE FOR GRAY WATER STORAGE, AND AN APPROVED PLACE FOR DISPOSAL.
7. IF A FRESH WATER STORAGE TANK IS PROVIDED, THEN A GRAY WATER STORAGE TANK IS REQUIRED, AND IT MUST BE 50% LARGER THAN THE FRESH WATER STORAGE TANK.
8. IF AN FDA APPROVED HOSE IS UTILIZED FOR WATER SUPPLY, A DUAL CHECK BACKFLOW PREVENTER MUST BE ATTACHED TO THE INLET SIDE OF THE HOSE. FIRE HYDRANTS ARE NOT APPROVED AS WATER SUPPLY STATIONS.
9. PROVIDE A RESTROOM FOR EMPLOYEES WITHIN APPROXIMATELY 200' OF THE MOBILE FOOD UNIT. NOTE THAT PORTABLE RESTROOMS ARE NOT ACCEPTABLE.
10. IF MORE THAN 4 SEATS ARE PROVIDED FOR CUSTOMERS, PROVIDE SEPARATE RESTROOMS FOR MEN AND WOMEN, LOCATED WITHIN APPROXIMATELY 200' OF THE MOBILE FOOD UNIT. PROVIDE A LETTER FROM THE OWNER OF THE ADJACENT BUILDING WHERE THE RESTROOMS ARE LOCATED STATING THE HOURS THAT THE RESTROOM FACILITY WILL BE OPEN FOR USE BY PATRONS OF THE MOBILE FOOD UNIT.
11. ALL PLUMBING INSTALLED WITHIN THE MOBILE FOOD UNIT MUST MEET THE ILLINOIS STATE PLUMBING CODE.
12. ALSO FOLLOW ALL SPRINGFIELD DEPARTMENT OF PUBLIC HEALTH REQUIREMENTS (789-2185).

THE UNDERSIGNED AGREES TO ALL OF THE ABOVE REQUIREMENTS:

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_