



Timothy J. Davlin, Mayor
R. Todd Renfrow, Co-Chair • Susan Mogergerman, Co-Chair

SPRINGFIELD GREEN NEIGHBORHOOD TREE GRANT 2007

Available Funding:

Springfield Green announces the availability of grant funds for neighborhood tree planting projects. This is a matching cost reimbursement program for neighborhood and homeowners associations within the city limits of Springfield. Applications will be accepted through **May 4, 2007** until available funds have been depleted. Projects must be completed with final receipts turned in for cost reimbursement by November 30th, 2007.

Program Purpose:

The purpose of this matching grant program is to encourage the planting of trees on public ground, parkways or common areas visible from the street. Springfield Green recognizes that the planting of trees proves invaluable to the overall welfare of our community. Trees provide numerous environmental benefits such as oxygen production, air pollution control, noise abatement, rainfall dispersion to control flooding and aesthetic and wildlife enhancement.

Applicant Eligibility Requirements:

- ❖ Neighborhood must be located within the city limits of Springfield.
- ❖ Neighborhood must be active and meet at least once a year.
- ❖ The boundaries of your group must include at least 20 households.

Project Eligibility Requirements:

- ❖ Grant request must be no more than \$300
- ❖ Eligible organizations are Springfield neighborhood and homeowners associations.
- ❖ Eligible projects are tree plantings on public ground, parkways or common areas visible from the street.
- ❖ Eligible costs are for the purchase of trees only. Costs for installation, labor or maintenance of existing trees are ineligible.
- ❖ Grantee or party to be responsible for digging holes for trees is responsible for calling JULIE at 1-800-892-0123 and providing dig number to receive project reimbursement.
- ❖ Applicants are required to provide a minimum in-kind or cash match of 50% of the funds requested. Matching funds can cover volunteer labor at a value of \$15/hour, landscape planning and other cash support.

Project Evaluation:

Projects will be evaluated on the following components:

- ❖ Contribution to the beautification of neighborhood
- ❖ Project sustainability and maintenance plan
- ❖ Project match and neighborhood support

Time Table:

- ❖ Applications due May 4, 2007
- ❖ Announcement of grant awards on or before May 11, 2007
- ❖ Projects must be completed with final paperwork turned in by Nov. 30, 2007

Other Requirements and Considerations:

- 1 A water maintenance plan for the new plantings for the first 2 years must be indicated.
- 2 Applicants are encouraged to involve residents in project area to volunteer in the planting, care and maintenance of the trees.
- 3 All plantings must account for required vehicular clearance recovery and unobstructed vehicle lines of sight.

Appropriate Trees:

The size of the trees must be appropriate to the proposed location. The trees must be chosen from the City of Springfield's recommended tree list (see attachment for full listing).

Application Submission:

Tree Grant Applications will be accepted through May 4, 2007 until available funds have been depleted. If you need additional space, feel free to attach additional pages. Applications and supporting material must be submitted on 8½ x 11 white paper.

By mail to: Springfield Green-Trees
Municipal Center East
800 East Monroe
Springfield, IL 62701

By fax to: 217-789-2136

By e-mail to: green@springfield.il.us

Questions:

Tree questions may be directed to:
Mike Dirksen, City Arborist (217) 789 2428 or e-mail: mike.dirksen@cwlp.com

Application questions may be directed to:
Amber Sabin at (217) 789-2116, ext. 529 or e-mail: green@springfield.il.us



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Springfield Green Tree Grant Application 2007

Please submit the application pages that follow. Additional pages may be submitted if more space is needed.

A. ORGANIZATION INFORMATION

1. **Organization Name:** _____

Y N _____ Is your neighborhood located within Springfield city limits?
_____ How many households are within neighborhood boundary?
_____ How often does neighborhood group meet?

Address: _____

City/Zip Code: _____

2. **President/Chairperson's Name:** _____

Address: _____

City/Zip Code: _____ Phone(s): _____

E-mail address: (if applicable) _____

3. **Grantee Contact Name & Title:** _____

Address: _____

City/Zip Code: _____ Phone(s): _____

E-mail address: (if applicable) _____

4. **Neighborhood/Subdivision Street Boundaries:**

General Location Description: _____

North Boundary: _____

South Boundary: _____

East Boundary: _____

West Boundary: _____

C. BUDGET

Tree Grant Funds Requested \$ _____
Maximum: \$300

Proposed funding sources and expenditures -Please be sure to provide quotes or other documentation to explain each line item. *Volunteer hours may be calculated at \$15 per person per hour. Volunteers do not receive money for their work. The \$15 per person per hour is only for budgeting purposes. At least 50% of the budget must come from other funding and/or an in-kind donation.*

Example of proposed budget:

<i>Description of Budget Items:</i>	<i>Grant \$\$</i>	<i>Other \$\$</i>	<i>In-kind</i>
<i>3 Prairie Fire Crab, 1 1/2" caliper</i>	<i>300</i>		
<i>Mulch (3 bags)</i>		<i>10</i>	
<i>Volunteer Hours 10hrs@ \$15/hr</i>			<i>150</i>
<i>---site planning, digging, planting, mulching</i>			
<i>Total Budget</i>	<i>300</i>	<i>10</i>	<i>150</i>

Applicant's Proposed Expenditures:

<i>Description of Budget Items:</i>	<i>Grant \$\$</i>	<i>Other \$\$</i>	<i>In-kind</i>
<i>Total Budget</i>			

D. CERTIFICATION

I hereby certify that the information in this application is correct and represents the consensus of the residents in the area described. I further certify that I have read the requirements and instructions in this application package and understand and agree to them.

Applicant Signature: _____

Date: _____



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**SPRINGFIELD GREEN
NEIGHBORHOOD TREE GRANT 2007
Project Reimbursement Administration:**

Grants are cost reimbursable. Receipts must be attached for the purchase of trees and any of the purchases going towards the project's 50% match with this form to verify reimbursement amount and sent to one of the following **before November 30, 2007**:

U.S. Mail: Springfield Green-Trees
Municipal Center East
800 E. Monroe
Springfield, IL 62701

Fax: (217) 789-2136

E-mail: green@springfield.il.us

ORGANIZATION INFORMATION

1. **Organization Name:** _____

2. **Organization or Person check should be made payable to:** _____

Address: _____

City/Zip Code: _____ Phone: _____

E-mail (if available): _____

3. **Federal Tax ID No. or Social Security Number of Payee:** _____

4. **J.U.L.I.E Dig No.** _____

5. **Amount to be reimbursed:** _____

6. **In-kind and cash amount included in 50% match:** _____

I hereby certify that the information above is correct and represents the plans in the tree grant application previously submitted.

Payee/Representative Signature: _____ Date: _____