CITY OF SPRINGFIELD BUILDING & ZONING DEPARTMENT

Application for Plan Examination, Building Permit, Erosion Control Permit
May 9, 2011
www.springfield.il.us

Room 304, Municipal Center West
Springfield, Illinois 62701
Ph: (217)789-2171/Fax (217)789-2048

PROPERTY INFORMATION

STREET ADDRESS: _____ CORNER LOT: YES NO ZONING:_____

LEGAL_____ LOT WIDTH_____ LOT DEPTH_____

PROPERTY OWNER INFORMATION

NAME: _____ PHONE #:_____

STREET ADDRESS:_____ C,S & ZIP:_____

CONTRACTOR INFORMATION

	NAME, ADDRESS, CITY, STATE, ZIP	PHONE/FAX
GENERAL CONTRACTOR		
ARCHITECT/ENGINEER		
ELECTRICAL		
PLUMBING		
MECHANICAL		
FIREPLACE		
ROOFING	**LICENSE #:**	

IMPROVEMENT TYPE:
____NEW CONSTRUCTION
____ADDITION
____REMODEL
____FOUNDATION ONLY
____EROSION CONTROL
Less than 1 acre _____
1 acre and over _____
____ROOFING
Material _____
Number of Squares_____
Tear Off _____
Over One _____

USE INFORMATION - PROPOSED USE:
____DEMOLITION
____SIDING
____SIGN
Size _____
Height _____
Sq. Ft. _____
Illuminated _____
Total Signs _____
____FENCE
Height _____
Type _____

____EXIST SINGLE FAMILY
____NEW SINGLE FAMILY◄——►
____NEW DUPLEX ◄——————►
____NEW CONDO◄——————►
____NEW RES BASEMENT◄——►
____NEW RES ADDITION◄——►
____EXIST: Duplex ___ Condo ____
____MULTIFAMILY _____ Units
____OTHER_____
EXISTING USE:
_____

PROJECT
VALUATION: _____
SQUARE FOOTAGE: _____
SQUARE FOOTAGE: _____
SQUARE FOOTAGE: _____
SQUARE FOOTAGE: _____
SQUARE FOOTAGE: _____
REVIEW FEE: _____
OCCUPANCY PROHIBITED: _____
FIRE DAMAGED: _____
RENEW EXPIRED PERMIT: _____
EXTEND ACTIVE PERMIT: _____

CERTIFICATION

- I hereby certify that I am the owner of record of the named property or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable federal, state, and local laws. Under penalties of perjury, I hereby certify that applicant (and owner) have fully paid all taxes and all the other debts owed to the City of Springfield as of the date of this application. In addition, if a permit for work described in this application is issued, I certify that the building official or the building official's authorized representative shall have the authority to enter areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit. I understand and agree to the following: (1) All permits are subject to any existing easements: (2) The City does not investigate for easements as part of the permit review process: and (3) It is the sole responsibility of the applicant and owner to notify the City of any and all easements in the project area, including those easements held by the City.
- I further certify that I will not commence any development within a floodplain without first obtaining a development permit from the Springfield Sangamon County Regional Planning Commission (SSCRPC). Developments include: fences, buildings and structures over 70 square feet in size or valued over $1,000.00, and substantial improvements to existing buildings. The City does not investigate for floodplain locations as a part of the permit review process. The SSCRPC may be reached at (217)535-3110, or visit municode.com and navigate to the actual Floodplain Regulation ordinance using: "Search FREE Municipal Code Library", Illinois, Springfield, Springfield Code of Ordinances, Title XV - LAND USAGE, Chapter 150 FLOODPLAIN REGULATIONS.

SIGNATURE OF APPLICANT **ADDRESS** **PHONE NUMBER**

▼▼▼▼▼ASBESTOS & LEAD PAINT AWARENESS NOTICE FOR DEMOLITION & RENOVATION PROJECTS**▼▼▼▼▼**

- The Illinois Environmental Protection Agency (IEPA) requires that building owners and contractors notify the IEPA a minimum of ten working days prior to demolition or renovation activities. Also, the Illinois Department of Public Health (IDPH) requires that building owners and contractors notify IDPH prior to renovation activities. I hereby certify that I have received and read the United States Environmental Protection Agency (EPA) handout entitled: "Common Questions on the Asbestos NESHAP", and that I will file the ten day NOTIFICATION OF DEMOLITION AND RENOVATION with the IEPA if applicable. I also hereby certify that I have received and read the IDPH handout entitled: "State of Illinois Asbestos Abatement Project Notification Form", and that I will file the form with the IDPH if applicable. I understand that the EPA and IDPH handouts may not describe all of the IEPA and IDPH requirements, and I agree to conform to all applicable federal, state, and local laws. The IEPA may be contacted at (217)785-2011, and the IDPH at (217)782-3517.
- Contractors and property owners of rental property performing work that disturbs lead-based paint in homes, child care facilities, and schools built before 1978 must be EPA certified, and must follow specific work practices to prevent lead contamination. You must provide the *Renovate Right* pamphlet to residents or to the facility operator before work begins. Homeowners performing their own work also need to follow these guidelines. For more information, contact the National Lead Information Center at 1-800-424-5323 or visit www.epa.gov/lead. I hereby certify I will meet all of the above requirements.

SIGNATURE OF APPLICANT **ADDRESS** **DATE**

To reviewer	Review by		APPROVED	DATE	DENIED	DATE
		ZONING				
		PLAN REVIEW				
		ELECTRICAL				
		PLUMBING				
		MECHANICAL				
		CITY ENGINEER				
		FIRE SAFETY				
		HISTORIC SITES				

PERMIT #: _____
APP DATE: _____
VALUATION: _____
REVIEW FEE: _____
PERMIT FEE: _____
PENALTY FEE: _____
TOTAL: _____
APPLICATION BY: _____
START: _____ **EXPIRE:** _____
DATE ISSUED: _____

OCCUPANCY: _____ **CONSTRUCTION TYPE:** _____ **CENSUS TRACT:** _____

COMMENTS: _____