

DEPARTMENT OF PUBLIC WORKS

BUILDING AND ZONING DEPARTMENT

ROOM 304, MUNICIPAL CENTER WEST
SPRINGFIELD, ILLINOIS 62701-1625
PHONE 217-789-2171
FAX 217-789-2048



City of Springfield

Revised March 2007

REQUIREMENTS FOR TENTS TO BE PLACED FOR LESS THAN 180 DAYS. **TENTS CAN ONLY BE IN PLACE BETWEEN APRIL 15 AND OCTOBER 15, UNLESS THEY MEET THE REQUIREMENTS FOR SNOW LOAD DESIGN LISTED IN IBC SECTION 3102**

FOR TENTS PLACED FOR LESS THAN 180 DAYS, FOLLOW ALL PROVISIONS OF THE SPRINGFIELD CITY CODE, CHAPTER 170, AND THE 2006 INTERNATIONAL BUILDING CODE (IBC), WHICH REFERENCES THE INTERNATIONAL FIRE CODE (IFC). SPECIFIC REQUIREMENTS OF THE 2003 IFC CHAPTER 24 INCLUDE BUT ARE NOT LIMITED TO:

Building permit applicant must furnish the following information for all tents:

- (1) A site plan must be furnished which shows the tent in relationship to adjacent buildings, driveways, and property lines, as per Springfield Zoning Ordinance Chapter 155.
- (2) IFC Section 2403.6 Submit a detailed floor plan
- (3) IFC Section 2403.9 Describe tie-down system to be used for the tent
- (4) IFC Section 2403.12 Show means of egress on the drawings
- (5) IFC Section 2403.12.6 Submit exit sign layout
- (6) IFC Section 2403.12.7 Submit emergency light layout
- (7) IFC Section 2404.2 Submit Flame-Spread information for the tent material
- (8) IFC Section 2404.12 Show locations of fire extinguishers

Building permit applicant must meet the following requirements for all tents:

- (1) All electrical work must conform to the 2005 edition of the National Electrical Code, Article 590, Temporary Installations.
- (2) If the building permit holder requires an extension of the 179 day Certificate of Occupancy, all of the provisions of IBC Section 3102 will apply.
- (3) IFC Section 2403.8.1 Maintain Fire department access
- (4) IFC Section 2403.8.2 Maintain 20 foot clearance to lot lines, buildings, other tents, canopies, parked vehicles, internal combustion engines
- (5) IFC Section 2403.12.5 Maintain aisle width requirements
- (6) IFC Section 2404.5 Maintain combustible material clearances
- (7) IFC Section 2404.6 Post No Smoking Signs, and enforce
- (8) IFC Section 2404.15 Follow Cooking equipment requirements as applicable
- (9) IFC Section 2404.16 Follow LP gas equipment requirements as applicable

The undersigned agrees to all of the above requirements:

Name: _____

Address: _____

Signature: _____