



## Application for Sidewalk Café Permit

J. Michael Houston, Mayor and Liquor Commissioner

*\$100 fee for permit – payment due upon approval*

**PLEASE NOTE: THE FILING OF THIS APPLICATION DOES NOT ALLOW THE APPLICANT TO OPERATE A SIDEWALK CAFÉ. ISSUANCE OF THE REQUESTED PERMIT MUST PRECEDE OPERATION OF THE CAFÉ.**

*Only licensees with Class D or E licenses may apply*

### Part I – Basic Information

(The term "applicant" refers to the current named applicant, any partner, any major stockholder or any manager of the licensed business)

Name of business holding liquor license: \_\_\_\_\_

D/B/A: \_\_\_\_\_ Phone: \_\_\_\_\_

Business Address: \_\_\_\_\_ Zip: \_\_\_\_\_

License Classification: \_\_\_\_\_

### Part II – Required Attachments

Please provide proof of **Dram Shop Insurance** with evidence that a sidewalk café is covered by the policy

**Five (5) copies of a plat or drawing** indicating, to scale, the amount of surface area and the specific location seeking permission to use as a sidewalk café. Please include location of the furniture, equipment and any other articles that would be covering the public space.

### Part III – Applicant Stipulations and Agreements

The applicant hereby agrees and stipulates that applicant shall not allow the sidewalk café area to become or constitute a nuisance

The sidewalk café will be conducted in a manner that protects that public health and safety.

Should it constitute a nuisance or fail to protect public health and safety, this permit may be suspended or revoked, so as to abate the nuisance or public health and safety hazard.

The applicant hereby states that the applicant has fully reviewed and understands all Code requirements affecting a sidewalk café and all requirements shall be strictly adhered to.

**Part IV – Indemnification Clause**

The applicant hereby states that, by signing this application, said applicant will, in consideration of being issued a sidewalk café permit for the use of surface space, agree to hold harmless the City of Springfield and the officers and employees of the City for any loss or damage arising out of the use of the surface area.

**Part V – Affidavit**

The undersigned, being duly sworn, on oath, certifies that all information supplied in this application is true and correct as to myself/ourselves, or corporation and its stockholders, as well as managers listed that I/we will advise the Liquor Commissioner, in writing, if any information supplied becomes invalid or additional information is required by the Springfield Liquor Code now or hereafter amended.

**Affidavit**

The undersigned, being duly sworn, hereby attest, under penalty of perjury that I/we have paid all taxes or other debts owed to the City of Springfield. I/We understand that the Liquor Commissioner shall refuse to issue this license until such time as all taxes and outstanding debts are paid; the Liquor Commission shall be authorized to suspend or revoke the license if I/we fail to pay any tax payable to the City of Springfield or any other debt owed to the City of Springfield by the date it is due.

**SIGNATURES REQUIRED: Individual applicants; all partners of a partnership; if a limited partnership, any general partners and any limited partners owning more than a 5% interest in a limited partnership; all corporate officers, directors, and any stockholder that owns more than 5% of the corporation stock. All officers and directors must indicate their official position.**

Signature: \_\_\_\_\_ Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_ Print Name: \_\_\_\_\_

Title: \_\_\_\_\_ Title: \_\_\_\_\_

Subscribed and sworn before me on this: \_\_\_\_\_ Day of \_\_\_\_\_, \_\_\_\_\_

(SEAL)

\_\_\_\_\_

Notary Public

<b>For Liquor Commission Use Only</b>	
Application Received on	
By	
Application is Approved/Denied Date	By