



As part of their application, each applicant is to include a detailed description of the intended use for each parcel they wish to purchase. Those not applying as a Side Lot Applicant must also provide a Letter of Credit from their bank as proof of their availability to finance the proposed project. Upon purchase approval, the City and the purchaser will enter into a redevelopment contract containing the approved terms and conditions for the disposition of the property. Terms will include purchase price, renovation and end use plan, and development timeline. Any such agreement shall be subject to the approval of the City.

Side Lot purchasers will not have to enter into a redevelopment agreement.

The request for proposals for each the properties is non-competitive in that a contract may be awarded at any time by the City to the party whose proposal is found to be in the best interest of the City of Springfield. The City reserves the right to reject any and all proposals and to waive any informalities or irregularities in the proposals.

### APPLICANT CONTACT INFORMATION

Name of Applicant \_\_\_\_\_ Neighborhood Association or other organization (if any)

Mailing Address \_\_\_\_\_

Daytime Phone Number \_\_\_\_\_ Email Address \_\_\_\_\_

Resident of Springfield corporate limits?    Yes    No

### VACANT LOT INFORMATION

Vacant Lot Address(es) \_\_\_\_\_ Vacant Lot Parcel Number(s) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# VACANT LOT DISPOSITION PROGRAM APPLICATION



Are you applying to purchase the vacant lot as (choose one):

Adjacent Homeowner

Adjacent Landlord/Property Owner

Property Owner near the vacant lot

Neighborhood Association or other organization

Other (specify): \_\_\_\_\_

Address of your property:

Same as my mailing address (listed in the Applicant Contact Information section)

Different from my mailing address:

\_\_\_\_\_

Do you rent or own your home?    Rent    Own

Your property is a:

Residence    Organization    Business    Other (specify): \_\_\_\_\_

Describe the intended use for the vacant lot.

Do you expect to invest any money to improve the vacant lot? If so, please explain.

About how much money would you expect to spend (if any): \$ \_\_\_\_\_

**Reminder: Those not applying as a Side Lot Applicant must also provide a Letter of Credit from their bank as proof of their availability to finance the proposed project. For intended commercial use, the City may request additional information including a business plan and other financial details.**

# VACANT LOT DISPOSITION PROGRAM APPLICATION



## ELIGIBILITY REVIEW

Do you own multiple parcels of real estate in Springfield? If so, please list all addresses and parcel numbers, including those owned by any companies you control. You may attach additional pages if necessary.

Address(es) of Property Owned

Parcel Number(s) of Property Owned

---

---

---

---

---

Do you owe delinquent property taxes?

Yes      No      If yes, please explain why.      I dont know

Have you ever been cited for Housing Code Violations?

Yes      No      If yes, please explain why.      I dont know

Do you owe on any delinquent accounts with City Water Light & Power?

Yes      No      If yes, please explain why.      I dont know

Do you have any debt owed to the City of Springfield?

Yes      No      If yes, please explain why.      I dont know

# VACANT LOT DISPOSITION PROGRAM APPLICATION



## VACANT LOT PURCHASE OFFER

Please note the required minimum bid is \$500.00 per vacant lot. Applicants can choose to bid higher for the vacant lot if desired. The amount is not the only factor that will be considered in the bidding process.

\$ \_\_\_\_\_ per vacant lot

## CERTIFICATIONS AND SIGNATURE OF BIDDER

The undersigned bidder hereby declares that the only person or persons interested in the above proposal as principals are named herein and that no other person than herein mentioned has any interest in this proposal or in the contract to be entered into; that this proposal is made without connection with any other person, company or parties making a bid or proposal; and that it is in all respects fair and in good faith without collusion or fraud.

The undersigned bidder hereby certifies that it is not barred from bidding on any contract offered for bid by the State of Illinois or any unit of local government as a result of a conviction for violating Sections 33E-33 or 33E-4 of the Illinois Criminal Code.

The undersigned bidder hereby certifies that it is not delinquent in the payment of any tax administered by the Illinois Department of Revenue. If the undersigned bidder has entered into an agreement with the Department of Revenue for the payment of any taxes that are past due and is in compliance with that agreement, the bidder shall so state.

Name of Bidder

Signature

Date

---