



~ Invitation ~

TO: Volunteers
DATE/TIME: Saturday, April 20, 2024
LOCATION: Union Square Park
500 E. Madison St.
Springfield, IL 62701



In honor of Earth Day & Earth Awareness Month, the City of Springfield invites you to participate in the City's 32nd Annual Earth Awareness Fair

In order to provide both safe conditions and a wide-open outdoor space, the City has partnered with the Abraham Lincoln Presidential Library and Museum this year to host this event at the Union Square Park. The City has also partnered with Springfield Bicycle Advisory Commission to offer a bike valet for event attendees. We are in need of volunteers to help with the exhibitors, directing fair goers, and, most importantly, to help with set up and tear down. We hope you decide to participate!

If interested in participating, please fill out the attached registration form and return it no later than **Friday, April 5th**

Thank you for taking part in our annual, local Earth Day celebration!

Questions?

Please call Kristina LoRusso, Programs Coordinator for the City of Springfield:
Office of Public Works at 217.789.2255, ext. 5244 or
Kristina.Lorusso@Springfield.il.us



Volunteer Participation Registration Form

City of Springfield's 32nd Annual Earth Awareness Fair
Saturday, April 20th @ Union Square Park, Springfield, IL

*All volunteers agree to follow all guidelines of the Fair as outlined below.
Failure to adhere to the rules/guidelines of the Fair will result in immediate removal.*

- 1.) All volunteers should arrive no later than 15 min. before their start time on the day of the Fair and are expected to stay until time stated in *Time Selection* below.
- 2.) All volunteers must be registered for prior approval. No walk-ins will be accepted.
- 3.) Please wear comfortable clothing and shoes due to standing, sitting, or walking requirements.
- 4.) While volunteering, no explicit language (physical or verbal) and/or violence will be tolerated.
- 5.) Can't make it? Please give us 72 hours notice so we can fill your volunteer slot(s).

REGISTRATION DEADLINE IS Friday, April 5th, 2024



Public Works: Waste/Recycling
c/o Kristina LoRusso
300 S. 7th St., Springfield, IL 62701

OR

Email: Kristina.Lorusso@Springfield.il.us

Individual and/or Group Name: _____
Contact person name: _____
Address: _____ City: _____ Zip Code: _____
E-Mail Address: _____ Phone #: _____

Special Requirements Needed for Volunteering:

Age:

10-13 13-18 18-20 21 +

Time Selection:

9:00 am - 12:00 pm 11:00 - 2:00 pm 2:00 - 5:00 pm ALL DAY Open

T-shirt size based on unisex:

S M L XL 2X

I have read and agree to adhere to the Fair guidelines.

Signature

Date