



Springfield Urban Forestry Commission

3:30 p.m. February 8, 2023

Public Notice and Meeting Agenda

Room 203, Municipal Center West

Join Zoom Meeting

<https://us06web.zoom.us/j/88905329900?pwd=p9fwwhbw3z94Knj83lLtkdYEpw8od8.1>

Meeting ID: 889 0532 9900

Passcode: 897197

Find your local number: <https://us06web.zoom.us/u/kbKghi7inl>

- I. Call to Order & Attendance
- II. Introductions
 - A. Commissioners
 - B. City Arborist, Brad Hamel
- III. Jeff Reim, remembrance, moment of silence
- IV. Approval of 10-11-2023 Minutes
- V. Update on Spring Tree Grant \$24,500 RFP – Brad Hamel, Dave Fuchs
 - A. FY25 Budget, is grant included?
 - B. Species
 - C. Update vendor list, where might the City get required species?
 - D. RFP discussion; should trees and planting be separate RFPs?
- VI. Status of \$889,000 IRA Grant
 - A. Update on contacts with grant administrator, American Forests
 - B. FY25 Budget, is Grant included?
 - C. Next steps
 1. Have formal grant documents been signed
 2. Need copy of grant setting forth deliverables;
 3. Formalizing relationships between UFC and partners/letters of intent;
 4. Schedule Informational Session with Mayor Buscher, Dr. Gill, Dr. Thurman, Professor Harmon, FCCG and Motherland Garden Project to announce program;
 5. Timeframe for Posting of Community Outreach Arborist position, interviews, and hiring; original schedule was late 2023, February 2024, and March, 2024, respectively;
 6. March/April 2024 RFP for 200 trees; September/October, 2024 tree planting

- (1) Update vendor list, where might the City get required species?
 - (2) RFP discussion; should trees and planting be separate RFPs?
- 7. March/April 2024 RFP for 200 trees; September/October, 2024 tree planting
- 8. Next steps for FCCG referral of students from disadvantaged neighborhoods; for City to hire as Arborist Student Worker from June through August.

- VII. Application for 3,000,000 Inventory Grant
 - A. Inventory
 - B. Tree Ambassadors
 - C. Food Forest
 - D. Tree Maintenance
- VIII. Spring Activities
 - A. Earth Day – Brad Hamel
 - B. Arbor Day – Ernestine Lawrence, Susan Allen
 - C. Trees for give-away – Randy Belville, Brad Hamel
- IX. Tree Board University – Brad Hamel
- X. Old Business.
- XI. New Business –
- XII. Public Comments
- XIII. Upcoming events:
 - UFC Meeting: March 14, 3:30 p.m.
- XIV. Adjournment