



**HISTORIC SITES COMMISSION
PUBLIC NOTICE & MEETING AGENDA**

September 9, 2019

Office of Planning & Economic Development
800 E Monroe, Conference Room 108
4:30 pm

- I. Call to order
- II. Roll Call by sign in sheet
- III. Reading and approval of the minutes of the previous meeting (March 2019);
- IV. Introductions, announcements and correspondence;
- V. Reports from officers and committees;
 - Chairman's Report
 - Design & Review
 - Registry, Landmarking, Zoning
 - Educations & Web
 - Community Relations
- VI. Other special reports or presentations, if any;
- VII. Action Items (none)
- VIII. Unfinished business;
- IX. New Business;
Discussion of proposed changes to Historic Sites Commission ordinance
- X. Adjournment.

Next scheduled meeting:

October 14th, 2019

4:30 p.m.

Office of Planning & Economic Development
800 E Monroe, Conference Room 108

CHAPTER 101. - HISTORIC SITES

§ 101.03. - Establishment and composition of the historic sites commission.

- (b) The historic sites commission should consist of ~~15~~11 voting members to be appointed by the executive assistant to the mayor, with city council approval. One member shall be an active member of an historical society; one member shall be an Illinois registered architect; one member shall be an architectural historian; one member shall be a registered realtor or broker; one member shall be a staff person of the Springfield-Sangamon County Planning Commission; one member shall be an attorney; ~~five~~nine members shall be selected at large. Member qualifications shall apply only as vacancies occur, and if they cannot be filled in the manner as written above, each vacancy shall be filled by a member selected at large. All members shall be appointed on the basis of demonstrated experience, expertise or interest in architecture, art, building construction, engineering, historic preservation, real estate or of another background related to the purposes of the commission.

§ 101.04. - Organization and meetings.

- (b) The commission shall adopt rules for the conduct of its business. Regular ~~monthly~~quarterly meetings shall be scheduled by the chairman, and special meetings may be requested by not fewer than three members. Meetings shall be chaired by the chairman or the vice-chairman. A quorum shall consist of ~~eight~~six members. The transaction of business shall be accomplished by a majority of those members in attendance; however, the adoption, modification, or ~~revisio~~rescission of any rule shall require the affirmative vote of ~~eight~~six members.

§ 101.13. - Designation procedures, application.

The commission, by an affirmative vote or at least ~~eight~~six members, or the property owner may apply for landmark or historic district designation for property and improvements located within the corporate limits of the city. Applications shall be filed with the secretary on a form provided by the commission. The application shall include or be accompanied by the following:

§ 101.15. - Designation procedures; withdrawal; landmarks and historic districts.

The commission by affirmative vote of at least ~~eight~~six members, may recommend withdrawal of the designation of a landmark or historic district if it originally made the application of if another party is the applicant, the following procedure must be met: